

NATIONAL HEALTH MISSION

STATE HEALTH SOCIETY MAHARASHTRA

MINUTES OF PRE-BID MEETING FOR SELECTION OF CONCURRENT AUDITOR FOR THE PERIOD 1st Oct. 2024 to 31st March 26

The Pre-bid meeting for selection of Concurrent Auditor for Period 1st Oct. 2024 to 31st March 26 the was held on 18-10-2024 at 3.00 p.m. at 8th floor, Arogya Bhawan, Mumbai.

The following officials were present for the pre-bid meeting.

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|-----------------------|----------------------------------|
| 1. Mr. Jaygopal Menon | Director (Finance & Accounts) |
| 2. Mr. Jaydeep Shere | State Accounts Manager (Finance) |
| 3. Mr. Shyam Gaikwad | State Accounts Manager (Audit) |
| 4. Mr. Parag Paunikar | Budget & Finance Officer (NHM) |
| 5. Ms. Aarti Wagh | Budget & Finance Officer (NHM) |

The representatives of following C.A firms were present for the meeting.

1. Mr. Nilesh Bhalkar from M/s. Rao & Emmar, CA, Kolhapur.
2. Mr. Amrita Lad from M/s. M. Borar & Co., CA, Mumbai.
3. Mr. Manoj Bokadiya from M/s. Vinod Singhal & Co., CA, Mumbai
4. Mr. Nag Bhushan Rao from M/s. Amit ray & Co., CA, Mumbai
5. Mr. Vaibhav Kedia from M/s. Goyal Parul & Co., CA, Pune
6. Mr. Aananda Sankpal, from M/s. Sankpal Kulkarni & Associates, CA, Kolhapur.
7. Mr. Hemant Jadhav, from M/s. Rodi Dabir & Co., CA, Nagpur.
8. Ms. Rupal, from M/s. R.C.Jain & Associates, CA, Mumbai.

All the participants were welcome by State Accounts Manager. He introduced the officials to the representatives of C.A firms. The NHM scheme, background & scope of work, eligibility criteria and guidelines for submitting the proposals were explained to the representatives of C.A. firms.

The present participants raised their queries as given below which were replied during the meeting:

- 1) **As the present the financial year is 2024-25, whether the C & AG empanelment certificate of 2023-24 only will be considered or 2024-25 also will be considered? (Asked by M/s. R.C. Jain & Associates, CA, Mumbai).**

Reply:- The bidder may apply with the C & AG empanelment certificate of 2023-24 in case they doesn't have the same for 2024-25 at time of submission of proposal. However it is mandatory to obtain the certificate for 2024-25 and to submit the same before issuing letter of award in case of selection.

In case of failure for non-submission of C & AG empanelment certificate for 2024-25 at the time of issuing letter of award, than it will cause for rejection and this office will appoint another CA firm at its discretion.

Similarly, the bidders those who are applying on the basis of C & AG empanelment certificate 2023-24 and expecting to receive the same for 2024-25, have to submit their undertaking on the letter head stating that C & AG empanelment certificate for 2024-25 will be submitted before issuing letter of award in case of selection without which will be liable for rejection without any dispute.

Hence, the bidder should ensure about their empanelment with C & AG for 2024-25 prior to submission of proposal and if they don't expect the same for 2024-25 before appointment, they are not supposed to apply as such proposals will be summarily rejected.

- 2) **If the firm has more number of FCAs and having less number of ACAs then, whether the FCAs can be considered against ACAs? (Asked by M/s. Agasti and Associates, CA, Mumbai through their letter submitted on 18/10/2024).**

Reply: No, ACAs as per criteria mentioned there in the RFP should be fulfilled by the bidder.

- 3) **If the firm has Cost Accountants having certificate of ICWA can be considered against ACAs? (Asked by M/s. Amit Ray & Co., CA, Mumbai)**

Reply: Yes, the Cost Accountants having certificate of ICWA will be considered against ACAs. However, the certificate of ICWA along with appointment order issued by the bidders firm should be enclosed mandatorily with the proposals without which the ICWA candidates will not be considered as ACAs.

- 4) **Whether paid FCAs and ACAs will be considered? (Asked by M/s. M. Borar & Co., CA, Mumbai).**

Reply: As mentioned there in the RFP, regarding FCAs it is mentioned that the FCAs should have the partners whose period should not be less than 5 years with the firm. Hence paid FCAs will not be considered in FCAs criteria. However, the paid ACAs will be considered in the criteria of ACAs.

- 5) **In RFP regarding no black listing of the firm the stamp paper of Rs.100/- is mentioned and in check list Rs.500/- is mentioned. In this case please clarify? (Asked by M/s. Tambi & Jaipurkar., CA, Amaravati through their email dt. 17/10/2024).**

Reply: With reference to new amendment in Stamp Act the stamp paper Rs.500/- is to be submitted.

- 6) **Whether separate proposals for each circle to be submitted or single proposal will be accepted? (Asked by M/s. Sankpal Kulkarni & Associates, CA, Kolhapur).**

Reply: As mentioned there in the RFP, the firms have to apply with only one proposal for each 'A' & 'B' group. The firms those would like apply in 'C' group for more than one circle may apply through single proposal. The names of applied each unit/ Circle should be mentioned in form T-1, but the separate Tender fees & EMD should be submitted in the form of DD with form T-1, without which proposal shall be summarily rejected considering no fees and/or EMD for the applied unit.

However, the sealed envelope of financial bid should be separate for each applied unit and the envelop should be clearly marked as "Financial Proposal" with the name of the applied unit followed by the name of the assignment, and with a warning as "Do Not Open With The Technical Proposal."

- 7) **Whether the Turnover Certificate is expected to be duly certified by Statutory Auditor of the bidder or can be certified by any other CA firm? (Asked by M/s. Amit Ray & Co., CA, Mumbai).**

Reply: The Turnover Certificate can be certified by either Statutory Auditor of the bidder or any other external CA firm. The Turnover figures certified for each financial year i.e. 2021-22, 2022-23 & 2023-24 should match with the respective year's financial statements as well as with the UDIN certificate in case of verification.

- 8) **Whether amount of the EMD can be relaxed? (Asked by M/s. Goyal Parul & Co., CA, Pune).**

Reply: No, the EMD as mentioned in the RFP to be submitted mandatorily.

The Director (Finance), NHM has concluded the meeting with satisfactory replies to C.A. firms. He proposed a vote of thanks and the meeting declared over.



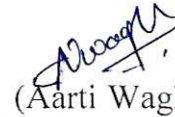
(Jaydeep Shere)
SAM (Finance) NHM, Mumbai



(Shyam Gaikwad)
SAM(Audit) NHM, Mumbai



(Parag Paunekar)
Budget & Finance Officer (NHM)



(Aarti Wagh)
Budget & Finance Officer (NHM)



(Jaygopal R. Menon)
Director (Finance), NHM Mumbai.